

Wm. H. & Lucy Rand Memorial Library
160 Railroad Street, North Troy, Vermont 05859
Trustees Meeting of May 11, 2017

The meeting was called to order at 8:35 a.m. by Tracy Roberts. Others present: Don Austin, Sue Barnett, John Thibbitts and Library Director Jennifer Molinski

Approval of minutes

- We reviewed the minutes from the April 2017 meeting. Sue made a motion to accept the minutes as read, seconded by Don: Passed.

Other Business

- Library Director Jennifer Molinski shared her report for April 2017 (please see attached).
- Jenn went through the outstanding book cards and found that the library has lost approximately 300 books over the last 4 or 5 years. She is working to develop a practice to reach out to patrons that do not return books in a timely fashion. Identifying overdue books will be much easier once our checkout process is automated. It will be easier to reach out to people earlier to ask them to return books.
- Jenn will be working through North Country Hospital to once again provide free lunches to children who attend our weekly summer program.
- All other business was tabled for discussion at a future meeting.

The meeting adjourned at 9:25 a.m. Rand Memorial Library Trustee meetings are held on the second Thursday of each month unless posted otherwise. The next meeting of the Trustees has been set for Thursday, June 8, 2017, at 8:30 a.m. at the Rand Memorial Library. All are welcome to attend.

Respectfully submitted,

Tracy D. Roberts

Tracy Roberts
Secretary
Rand Memorial Library

April 2017 Librarians Report:

- This month I continued to work on input the Children's section into Library Work. This is a huge section and is taking a lot longer than I thought it would. I still have to enter the step readers, early readers, VT Authors, Award winning, Board Books and the whole Children's non-fiction section. I had hoped to be able to use the automation software to check books out starting June 1st but I'm thinking September 1st is a more realistic goal.
- We've continued to have playgroup twice a month. Our first week we still had only one little guy show up but the second week we had three in attendance. I am hopeful that as each week goes on our number will continue to go up. Playgroup will be put on hold during our summer program and will begin again in September. Story time will still continue every Friday throughout the summer.
- Head start has been coming to the library once a month. May will be our last visit till September.
- I finished ordering the last of the craft supplies and incentives for the summer program. I still need to order in some of the books that I give the kiddos for reading during the summer. I am still working on planning out the stories and a couple weeks activities. As of right now July 7th we have Tracy with Zumba scheduled, July 14th we have The Elves and the Shoemaker with the Traveling storyteller and July 21st Build a Better World for Butterflies with Dr. Jacqueline Soule. One week we will be redoing the planters out front to give back to our community, decorating a donation box to collect food for the Jay Food Shelf and I still have one more week to plan out.

- I've completely redone the library's website. I am loving this new site. I can do so much more with the design capabilities. With this site there is a counter so we know how many people have been on the site. I've set the website as the home page on all the computers in the library so that patrons see the website every time they sit down to one of the computers.
- Starting in June I will be offering a movie to the seniors once or twice a month. I am still working on the details with Nancy Allen. Just a few of the seniors that we have talked to seem very interested in us offering them a movie with popcorn, water and coffee. There will be no charge and I will just put out our donation bin if anyone would like to donate.

April	3	5	6	7	10	12	13	14	17	19	20	21	24	26	27	28	Total
Adults	6	8	4	10	9	5	7	7	6	5	5	17	19	8	9	11	136
Adult Books	5	6		3	11			1	2	3	1	9	1	12	2	4	60
Children	3	3		15	2			1	1			10		1	14	1	51
Children's Books	1			4	8			2						10	7		32
Copies				1.40	4.40	0.20	0.60		0.40		0.80						7.80
ILL					6							5					11
Magazines/Newspaper												2					2
Audio Books																	
DVD's		11					4			5	5	8		10		4	47
Reference																	
Computer	1	3	1	1	3	3	2	2	4		3	4		4	3	5	39
Computer Assist																	
New Patrons	1				1												2
Echo/St.Park/Historical Pass																	
Book Sales							0.25	0.25									0.50
Children's Program				1				1				1				1	4
Community													1				1
Head Start															1		1
Adults including self				8				4				7	15		6	3	43
Children				13				1				10			14	1	39
Volunteers				1				1				1			1	1	5
Donations:																	
Money																	
Adult Books																	
Kids Books																	
Adult Dvd		2															2
Children's DVD																	
New Books:																	
Adult											3						3
Children's:											15						15
Movies		2									18						20